

DATE: April 7, 2005

TO: CITY CLERK

FROM: Our Lady of Guadalupe Church
Eva Aguilar

CITY CLERK DEPT.
05 APR 18 PM 3:14

Telephone No.
(8:00 AM – 5:00 PM)

Please place the following item on the **CONSENT** Agenda for the Council Meeting of:

April 26, 2005

Item should read as follows:

Our Lady of Guadalupe Church to hold a pilgrimage on May 29, 2005 from 9:00 a.m. to 10:00 a.m. Route:

Start at the corner of Alabama and Nashville, proceed on Nashville to Elm, turn left on Elm to Mobile, turn

left on Mobile and finish at Our Lady of Guadalupe Church. Approximately 300 persons will take part.

(District 2) [Eva Aguilar]

SPECIAL INSTRUCTIONS:

PERMIT # 05-034

BUILDING PERMITS & INSPECTIONS USE Item No. _____

☒ POLICE DEPARTMENT

☒ FIRE DEPARTMENT

☒ SUN METRO

☒ PARKS DEPARTMENT

☒ ENGINEERING/TRAFFIC

☒ TXDOT

☒ STREET DEPARTMENT

☒ CIVIC CENTER

☒ COMPLETE

CITY OF EL PASO, TEXAS
DEPARTMENT HEAD'S SUMMARY REQUEST FOR COUNCIL ACTION (RCA)

DEPARTMENT: BUILDING PERMITS & INSPECTIONS

AGENDA DATE: APRIL 26, 2005

CONTACT PERSON/PHONE: EVA AGUILAR /

DISTRICT(S) AFFECTED: 2

SUBJECT:

APPROVE a resolution / ordinance / lease to do what? **OR AUTHORIZE** the City Manager to do what? Be descriptive of what we want Council to approve. Include \$ amount if applicable.

Our Lady of Guadalupe Church to hold a pilgrimage on May 29, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at the corner of Alabama and Nashville, proceed on Nashville to Elm, turn left on Elm to Mobile, turn left on Mobile and finish at Our Lady of Guadalupe Church. Approximately 300 persons will take part. (District 2) [Eva Aguilar]

BACKGROUND / DISCUSSION:

Discussion of the what, why, where, when, and how to enable Council to have reasonably complete description of the contemplated action. This should include attachment of bid tabulation, or ordinance or resolution if appropriate. What are the benefits to the City of this action?

The office of Building Permits & Inspections recommends approval for Our Lady of Guadalupe Church to hold a pilgrimage on May 29, 2005. The department has no objections with this event.

PRIOR COUNCIL ACTION:

Has the Council previously considered this item or a closely related one? If so, when?

N/A

AMOUNT AND SOURCE OF FUNDING:

How will this item be funded? Has the item been budgeted? If so, identify funding source by account numbers and description of account. Does it require a budget transfer?

N/A

BOARD / COMMISSION ACTION:

Enter appropriate comments or N/A

N/A

*******REQUIRED AUTHORIZATION*******

LEGAL: (if required) _____ **FINANCE:** (if required) _____

OTHER: _____

(Example: if RCA is initiated by Purchasing, client department should sign also)

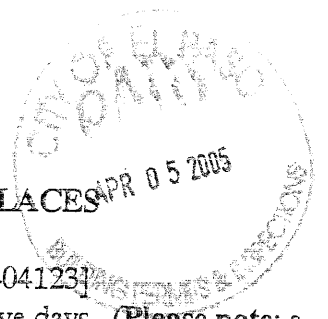
Information copy to appropriate Deputy City Manager

APPROVED FOR AGENDA:

CITY MANAGER: _____

DATE: _____

REQUEST FOR TEMPORARY USE OF
CITY STREETS, SIDEWALKS, AND OTHER PUBLIC PLACES



Fees: \$15.75 One event to take place on one day.

[36010119/404123]

\$21.00 Multiple permits for two or more similar events to take place on consecutive days. (Please note: a street may not be continuously blocked for more than 24 consecutive hours. If a multiple use permit is granted, the street must be cleared, cleaned and opened between the two separate uses.)

(Please type or print)

1. Applicant:

Our Lady of Guadalupe Church
(Person/Organization)

Contact Person:

EVA AGUILAR

Name

Street Number

City

State

Zip Code

Telephone No.

Between 8:00 AM - 5:00 PM

2. Type of Event:

Pilgrimage

(Moving)

☐ Parade

☐ Demonstration

☐ Foot Race/Walk

☐ Bike Race

☐ Other: _____

(Stationary)

☐ Block party

☐ Bazaar

☐ Festival

☐ Sidewalk Sale

☐ Other: _____

3. Date of Event:

May 29th 2005 (Sunday)

Total Time of Event:

from 9:00 a.m. to 10:00 a.m.
(Time) (Time)

Time in which police traffic control services will be needed:

from 9 to 10

This is the time in which police officers will be moving your event on the streets. This is the time for which you will be charged for police traffic control.

4/26

4. Approximate number of participants:

300 Persons Vehicles Animals Other Specify:

*Section 13.32.100 requires you to keep the parade route clean and free of animal excrement during the parade.

5. Approximate or anticipated number of spectators:

6. Purpose of Event: (i.e. fund-raiser, school activity, etc.)

Pilgrimage

If this is a fund-raiser and you estimate that you will raise over \$500, please list your Charitable Solicitation Permit number:

7. Proposed Route: (streets, parks, sidewalks to be used or blocked)

ATTACH A CLEAR AND SPECIFIC HAND DRAWN MAP

leave from corner of Alabama and Nashville
down to Elm St. make a left on Elm to Mobile
make a left on Mobile cross Alabama to
end at parking lot behind church.

Location of assembly area, if separate or different:

IMPORTANT INFORMATION REGARDING TRAFFIC CONTROL:

If traffic control will be provided by the El Paso Police Department for a moving event, you must submit a map of the route for the event. The Police Department will then prepare a traffic control plan along with an estimated cost for their services as provided in Section 13.32.110. You will be billed for the actual cost after the event.

If traffic control will not be provided by the El Paso Police Department, then you must submit a map and written traffic control plan to Building Permits & Inspections or the Engineering/Traffic Division, not less than seven days prior to the date of the event.

You will also be responsible for paying for and providing any barricades and signs. The barricading shall be manned and the barricading and signing shall comply with the provisions set forth in the State's

"Manual of Uniform Traffic Control Devices." Please feel free to contact the City's Engineering/Traffic Division, 6th Floor, 541-4050, for more information.

8. Amplification devices to be used: ☐ Yes ☒ No

Use permitted only between the hours of 7 a.m. and 10 p.m.

If amplification is being requested, number of and sound amplifying capacity of microphones, amplifiers and speakers proposed to be used. Also, state whether or not the purpose is advertising any goods, property, services, or entertainment, the primary purpose of which advertising is the making of a profit for a business.

Regarding the use of San Jacinto Plaza, amplification may only be used on the stage. If you wish to use this area, you must also contact the Parks and Recreation Department, 6th Floor, and reserve the stage. A fee is charged for the use of this area. Additionally, other ordinances may apply to or restrict the use of city-owned property, including parks.

9. Method of Street and Right-of-Way cleaning:

Section 13.32.100 requires you to clean the streets, sidewalks, and other rights-of-way from all event litter and debris, including that left by spectators. In the event that you do not clean these areas, the City may perform such cleaning and you will be charged. You may also arrange in advance to have the Street Department perform the cleaning for a charge by filling out a separate request form and submitting it to Building Permits & Inspections Office no later than fourteen days prior to the date of the event.

RELEASE: In consideration of the permit for use of city streets, sidewalks, and other places held for public use, it is understood that the applicant(s) contained herein do hereby release and discharge the City, and its respective officers, directors, agents, and employees, jointly and severally, from any and all liability for illness, injuries and damages that may be suffered which arise out of or result from participation in this event.

Signature of Applicant

Date

For

(Organization/Sponsor, if any)

Please note: If the parade or temporary event is designed to be held by or for any person other than the applicant, the applicant shall attach a communication in writing from the person authorizing the applicant to apply for the permit.

52009

Revised 07/2002

For Office Use Only

Event: OUR LADY OF GUADALUPE CHURCH PILGRIMAGE

\$15.75 Fee Paid: 5200500000000001052

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

PERMIT

EVENT: OUR LADY OF GUADALUPE CHURCH PILGRIMAGE

LOCATION ALABAMA, NASHVILLE, ELM AND MOBILE

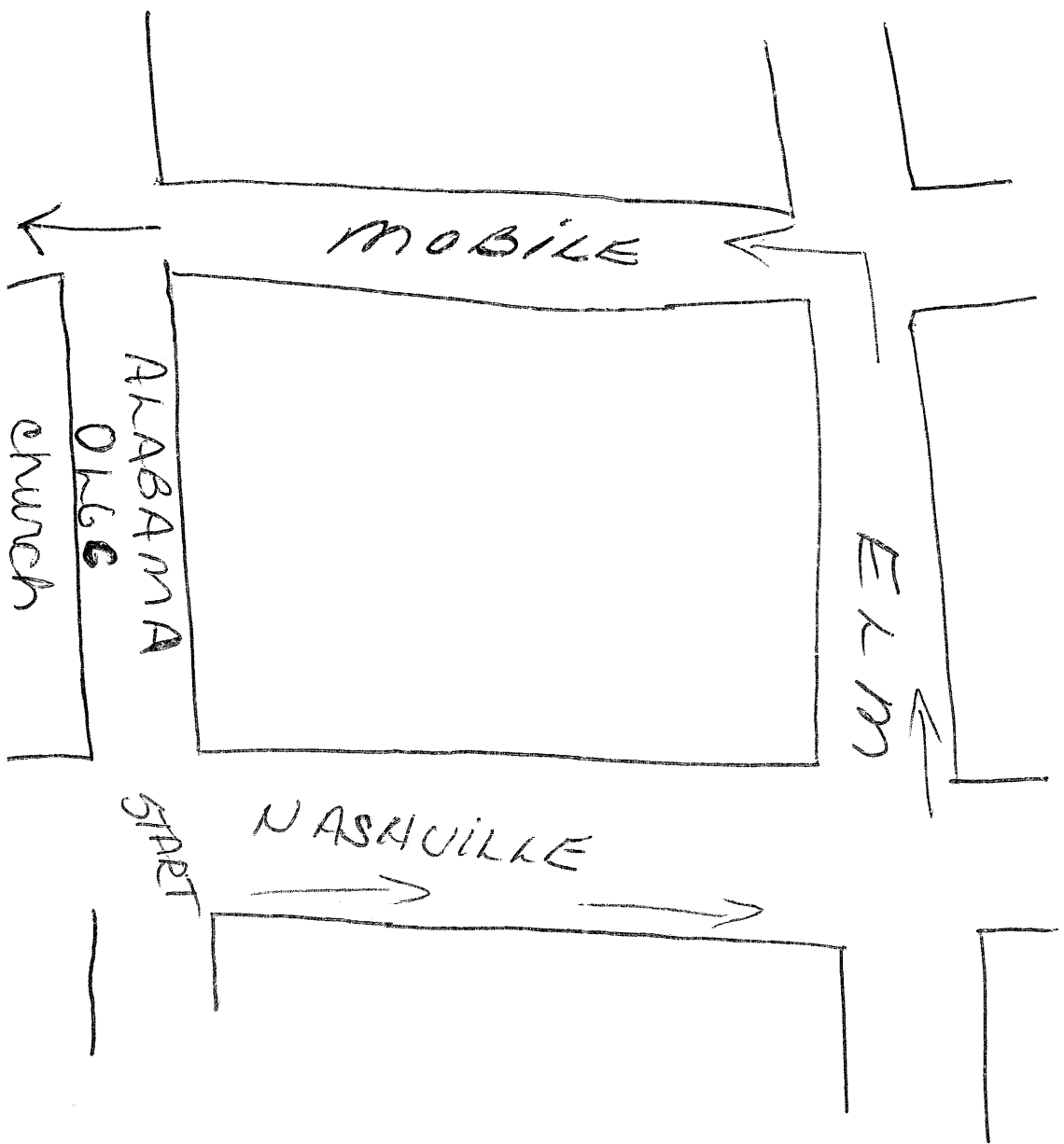
DATE OF EVENT: MAY 29, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

1. leave from corner of Alabama and Nashville.
2. left on Elm
3. left on Mobile



May 29 - Sunday

9:00 a.m.



4/5/2005
2:07:20PM

Receipt #: 5200500000000001052

Date: 04/05/2005

Station ID: 5

Line Items:

Case No	Address	Tran Code	Description	Revenue Account No	Amount Paid
		BPI_PARADE	Parade Permits - 15.7500 @ \$1.0000	36010119-404123	15.75
Line Item Total:					\$15.75

Payments:

Method	Payer	Bank No	Account No	Confirm No	How Received	Amount Paid
Cash					In Person	100.00
Change					In Person	(84.25)
Payment Total:						\$15.75

Apr. 7, 2005 1:07PM CITY OF EL PASO

No. 9045 P. 5/7

For Office Use Only

Event: OUR LADY OF GUADALUPE CHURCH PILGRIMAGE\$15.75 Fee Paid: 5200500000000001052
\$21.00City Council Hearing: APRIL 26, 2005

Copy to:

☒ Police Department☒ Fire Department *MR*☒ Sun Metro☐ Parks Department☒ Engineering-Traffic Div.☐ Highway Department☐ Street Department☐ Civic Center

Comments:

PERMITEVENT: OUR LADY OF GUADALUPE CHURCH PILGRIMAGELOCATION ALABAMA, NASHVILLE, ELM AND MOBILEDATE OF EVENT: MAY 29, 2005 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



APR. 7. 2005 1:01PM

CITY OF EL PASO

No. 9044 P. 5/7

For Office Use Only

Event: OUR LADY OF GUADALUPE CHURCH PILGRIMAGE\$15.75 Fee Paid: \$200500000000001052
\$21.00City Council Hearing: APRIL 26, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

Sun Metro has no objection
to this report.L. Lopez 4/7/05PERMITEVENT: OUR LADY OF GUADALUPE CHURCH PILGRIMAGELOCATION ALABAMA, NASHVILLE, ELM AND MOBILEDATE OF EVENT: MAY 29, 2005 FROM 9:00 A.M. TO 10:00 A.M.City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR



For Office Use Only

Event: OUR LADY OF GUADALUPE CHURCH PILGRIMAGE

\$15.75 Fee Paid: 52005000000000001052

\$21.00

City Council Hearing: APRIL 26, 2005

Copy to:

☒ Police Department
☒ Fire Department
☒ Sun Metro
☐ Parks Department

☒ Engineering-Traffic Div.
☐ Highway Department
☐ Street Department
☐ Civic Center

Comments:

TRAFFIC HAS NO OBJECTIONS TO PROPOSED EVENT.
TRAFFIC CONTROL AS PER SUBMITTED PLAN.

By: ARTURO SANCHEZ (April 11, 2005)

Arturo Sanchez "April 11 2005"

PERMIT

EVENT: OUR LADY OF GUADALUPE CHURCH PILGRIMAGE

LOCATION ALABAMA, NASHVILLE, ELM AND MOBILE

DATE OF EVENT: MAY 29, 2005 FROM 9:00 A.M. TO 10:00 A.M.

City Council Action: ☐ Approved ☐ Disapprove ☐ Approve W/Mod

Date Permit Issued: _____ Permit No.: _____

R. Alan Shubert, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR

For Office Use Only

Event: Our Lady of Guadalupe Church Pilgrimage

\$15.75	<input type="checkbox"/>	Fee Paid:	<u>52005000000000001052</u>
\$21.00	<input type="checkbox"/>		Date

City Council Hearing: April 26, 2005
Date

Copy To:

<input checked="" type="checkbox"/>	Police Department
<input checked="" type="checkbox"/>	Fire Department
<input checked="" type="checkbox"/>	Sun Metro
<input type="checkbox"/>	Parks Department

<input checked="" type="checkbox"/>	Engineering – Traffic Div.
<input type="checkbox"/>	Highway Department
<input type="checkbox"/>	Street Department

Comments:

The El Paso Police Department has no objections with this event.

The Department will police the event with 6 officers and 6 vehicles.

Estimated cost to city: \$194.00 Estimated cost to applicant: \$106.00

PR 05-034

PERMIT

EVENT : **Our Lady of Guadalupe Church Pilgrimage**

LOCATION: Alabama, Nashville, Elm and Mobile

DATE OF EVENT: May 29, 2005 from 9:00 a.m. to 10:00 a.m.

CITY COUNCIL ACTION: Approve Disapprove Approve w/ Mod

Date Permit Issued: _____ Permit No.: _____

Building Permits & Inspections Director

JOE WARDY
MAYOR

JOYCE WILSON
CITY MANAGER

R. ALAN SHUBERT, P.E.
DIRECTOR



April 18, 2005

**BUILDING PERMITS &
INSPECTIONS DEPARTMENT**

CITY COUNCIL

SUSAN AUSTIN
DISTRICT NO. 1

ROBERT A. CUSHING, JR.
DISTRICT NO. 2

JOSE ALEXANDRO LOZANO
DISTRICT NO. 3

JOHN F. COOK
DISTRICT NO. 4

PRESI ORTEGA
DISTRICT NO. 5

PAUL J. ESCOBAR
DISTRICT NO. 6

VIVIAN ROJAS
DISTRICT NO. 7

ANTHONY W. COBOS
DISTRICT NO. 8

Our Lady of Guadalupe Church
Eva Aguilar
2709 Alabama
El Paso, TX 79930

FROM: Building Permits & Inspections
SUBJECT: Application for use of City Streets/Sidewalks (in connection with a Parade, Walk, Run, etc.)

This is only a recommendation from Building Permits & Inspections to the Mayor and Council. They will make the final determination at the City Council Meeting on April 26, 2005 at 9:00 a.m. We recommend a representative be present to answer any questions that City Council may have.

REQUEST:

Our Lady of Guadalupe Church to hold a pilgrimage on May 29, 2005 from 9:00 a.m. to 10:00 a.m. Route: Start at the corner of Alabama and Nashville, proceed on Nashville to Elm, turn left on Elm to Mobile, turn left on Mobile and finish at Our Lady of Guadalupe Church. Approximately 300 persons will take part. (District 2) [Eva Aguilar] Permit # 05-034

RESPONSES:

No objections from Fire, Sun Metro and Traffic/Engineering. The El Paso Police Department has no objections with this event. The Department will police the event with 6 officers and 6 vehicles. Estimated cost to city: \$194.00 Estimated cost to applicant: \$106.00. The office of Building Permits & Inspections recommends approval.

A handwritten signature in black ink, appearing to read "R. Alan Shubert".

**R. ALAN SHUBERT, P.E.
BUILDING PERMITS & INSPECTIONS DIRECTOR**